

**Citizen's Wastewater Oversight Committee Meeting
Council Study Session Room
201 West Gray
Norman, Oklahoma
Tuesday, July 19, 2011
8:15 AM**

Members Present: Jim Burleson, Merrill Snider, James Wilbanks, and Judith Wilkins

Members Absent: Jayna Andrews, Del Burke, and Tom Kovach

Others Present: Anthony Francisco and Suzanne Krohmer

Chair Wilkins called the meeting to order.

James Wilbanks moved and Jim Burleson seconded to approve the minutes of the January 18, 2011 meeting; and Judith Wilkins moved and Jim Burleson seconded to approve the minutes of the April 19, 2011 meetings. Motions passed unanimously.

Discussion was held on Annual Report to City Council. Judith Wilkins stated that she would like to have Jayna Andrews input. Suzanne Krohmer said she would like to have Mark Daniels' input and approval referring to paragraphs 2 and 3 on page 4 of the report. Mark Daniels is the Capital Engineer on the project and the information on the report was taken from his quarterly reports. Annual Report with changes will be emailed to the Committee. Suzanne Krohmer should receive emails from Committee members as soon as possible with any changes or additions they would like to have placed on the report. Once Annual Report is finalized, staff hopes to have on the agenda for the second meeting in August. Committee members will be advised of the date and time.

James Wilbanks referenced page 4, paragraph 1, and asked what the annual interest rate earned by the sales tax was for the year. He would like to see that information in the report.

The next scheduled meeting of the Wastewater Oversight Committee is Tuesday, October 18, 2011 at 8:15 a.m. in the Council Executive Study Session Room, if needed. Anthony Francisco says flow meter data will be available and of interest to the Committee. Members will be notified if meeting is to be held.

In case of no October meeting, meetings in 2012 will be held quarterly on the third Tuesday of the month; January 17, April 17, July 17, and October 16, 2012. Committee is in agreement on dates and time.

There being no further discussion, motion was made by James Wilbanks and seconded by Jim Burleson to adjourn the meeting. Motion passed unanimously and meeting adjourned at 8:48 am.